

AT A PUBLIC HEARING AND REGULAR MEETING OF THE HAMPTON PLANNING COMMISSION HELD IN THE LAWSON CONFERENCE ROOM, 8TH FLOOR, CITY HALL, HAMPTON, VIRGINIA, ON NOVEMBER 18, 2002 AT 3:30 P.M.

PRESENT: Chairman Ralph A. Heath, Vice-Chairman Harold O. Johns, and Commissioners Timothy B. Smith, Perry T. Pilgrim, Randy Gilliland, and George E. Wallace

ABSENT: Katherine K. Glass

ROLL CALL

A call of the roll noted Katherine K. Glass as being absent.

ITEM I. MINUTES

There being no additions or corrections, a motion was made by Commissioner Randy Gilliland, and seconded by Commissioner Perry T. Pilgrim, to approve the minutes of the October 14, 2002 Planning Commission meeting. A roll call vote on the motion resulted as follows:

AYES:	Smith, Johns, Pilgrim, Wallace, Gilliland, Heath
NAYS:	None
ABST:	None
ABSENT:	Glass

ITEM II. YOUTH PLANNER REPORT

Ms. Rashida Costley, Youth Planner, stated the Youth Commission and Youth Planners have been working on the Youth Friendly Guidebook to create a tool which will be used to evaluate local businesses on their youth friendliness. The Youth Planners and Commission will be training the Comprehensive Plan Sub-Committee on how to use the tool. She stated beginning next week, they will be venturing out to several different businesses to test the accuracy of the tool, after which, they will evaluate the scores to see if any changes need to be made to the tool. She stated at the last Planning Commission meeting she had relayed to the Commission that they were setting up a meeting with Major Cutler, Police Department, and Ms. Cynthia Yuille, Parks and Recreation Department, to create a list of safety features for the youth center. She stated they came up with a list consisting of three categories for safety, which include: outside, inside and hardware. The list will be taken to different high schools in late December and beginning of January, to be evaluated by parents, school staff, and faculty. Ms. Costley invited the Commission to attend their public meeting tonight at 8:00 p.m. in Council Chambers to discuss safety in the city with the Safety Commission.

In response to a comment by Mr. O'Neill, Ms. Costley stated she will be attending the National League of Cities in Salt Lake City, along with Ms. Cindy Carlson, and Ms.

Samantha Archie, who is the Comprehensive Plan Sub-Committee Chair. They will present the planning component of youth planning in the City of Hampton.

ITEM III. HAMPTON COMMUNITY PLAN

Plan Status

Mr. Keith Cannady, Chief Planner, presented to the Commission an update on Hampton's Community Plan process. He stated staff is finalizing their recommendation for members of the focus groups and a meeting will be held this Friday to finalize the process, and anticipate going to City Council at their December meeting. Staff is working on hiring an outside facilitator and near completion of that process. The focus groups are scheduled to begin meeting in mid-January. Staff has spent most of their time on data collection to get organized for the Community Plan process. He stated one thing he would like to do in December is to get city staff experts together on particular comprehensive planning issues such as: environment, transportation, and land use. He stated the Small Area Plans Inventory would be presented during the Director's Report.

PUBLIC HEARING

Chairman Ralph A. Heath, III, stated there were no public hearing items.

ITEM IV. PLANNING DIRECTOR'S REPORT

Briefing: C.C. Spaulding Drive Area Rezoning Status

The Commission was briefed at the work session on the various options for the C.C. Spaulding rezoning.

Mr. O'Neill entertained further discussion, comments, questions and direction regarding the C.C. Spaulding rezoning.

During the discussion, Mr. O'Neill stated Council has already directed staff to proceed with a process to analyze a rezoning for the C.C. Spaulding Drive property. If the Commission feels that this is satisfactory, they do not have to make a motion, but if the Commission feels that staff should consider something broader or different than Council's request, then a motion would need to be made.

Ms. Sally Andrews commented that the Commission has the flexibility to make a recommendation to rezone a smaller area than was advertised, but a larger area cannot be rezoned if it has not been advertised. If the application includes the larger area (entire C.C. Spaulding area) as defined, there is the flexibility of making a recommendation for the land use boundary to be drawn between C-2 and R-11, but if properties are left out of the advertisement, they cannot be added in after the rezoning at the public hearing.

After discussion regarding the different options for the C.C. Spaulding Drive and C.C. Spaulding area, the Commission made the following action:

A motion was made by Commissioner Randy Gilliland, and seconded by Commissioner Perry T. Pilgrim to include all the properties on C.C. Spaulding Drive and the C.C. Spaulding area on the east side of West Queen Street from 1704 to 1744 for rezoning. A vote on the motion resulted as follows:

AYES:	Pilgrim, Gilliland
NAYS:	Smith, Johns, Wallace, Heath
ABST:	None
ABSENT:	Glass

The motion was denied.

A motion was made by Commissioner Timothy B. Smith, and seconded by Commissioner George E. Wallace to initiate the rezoning of properties that front on the east side of West Queen Street from 1704 to 1744 to R-11. A vote on the motion resulted as follows:

AYES:	Smith, Johns, Pilgrim, Gilliland, Heath
NAYS:	Wallace
ABST:	None
ABSENT:	Glass

The motion carried.

Two separate rezonings for C.C. Spaulding Drive and C.C. Spaulding Area on the east side of West Queen Street from 1704 to 1744 for R-11, will move forward and presented to City Council.

Briefing: Small Area Plans Inventory

Mr. Keith Cannady, Chief Planner, stated the Community Plan process involves an update of the 2010 Comprehensive Plan and the Strategic Plan. The 2010 Comprehensive Plan was adopted in 1989 and small area plans have been developed by the city since that time, as well as other city-wide plans (i.e. Parks and Recreation Master Plan, Police Plan, etc.) A process was initiated to develop an inventory of all the plans city-wide. Staff has taken advantage of the technology available by developing a database and using the City's GIS system. Staff looked at their own library in the Planning Department and polled all city department heads for plans and developed a list for the database. He introduced Ms. Irayda Ruiz, City Planner, to present a demonstration of the database and GIS Information System.

Ms. Irayda Ruiz, City Planner, presented a demonstration of the database of the Small Area Plans Inventory (SAPI) through the GIS Information System to the

Commission. The small area plans inventory will be incorporated into the GIS System. Citizens will be able to access the information and learn about what types of plans are available that affect their property, excerpts from the plan, owner of the property, acreage, elements of the Strategic and Comprehensive Plan. She distributed a city-wide plan inventory and small area plan inventory listing, a copy of which is attached hereto and made a part hereof.

In response to a question by Commissioner Pilgrim, Mr. O'Neill stated the database will be available to the citizens sometime in the future, but it is available to city departments on the server.

Briefing: Light Rail

Mr. Keith Cannady, Chief Planner, presented a briefing on rail transit on the Peninsula. Staff has been working approximately one year with Hampton Roads Transit and their consultants. The Planning Commission and Council are being informed of the planning process of this project. Key issues that have been identified are: Transportation (mobility, congestion relief, air quality conformity); Economic Development (increased land value and development potential at rail stations; and Urban Design (mixed use, pedestrian oriented, higher density). He discussed the five rail alignments that are being proposed and distributed this information for the Commission to review. Information was also provided on the next steps in the process and target dates. A copy of which is attached hereto and made a part hereof.

Briefing: Capital Improvements Plan (CIP)

Mr. O'Neill stated the Commission asked staff in the past few years, to provide them with background information of the CIP meetings to prepare them for deliberation at the public hearing. The internal staff committee has completed their work, and has prepared a proposed draft for the Commission. He introduced Ms. Sheila Guy, Senior Budget Analyst to present a brief overview of the proposed draft CIP, and to obtain questions, feedback or comments of the proposal. The proposal will be presented to the Commission at the December meeting.

Ms. Sheila Guy, Senior Budget Analyst, stated the committee met twice on the proposed CIP for next year. She stated nothing has been taken off the CIP, but three items of urgency were added over a five year period; therefore, increasing the General Fund contribution by \$1.3 million in order to address the following: Harbour Centre Garage - \$2,000,000; Fleet Management Garage - \$500,000; Settlers Landing Parking Garage - \$750,000; and GIS Mapping System - \$300,000). An item discussed during the committee meeting that will be added to the contingency list is an additional \$15,000,000 for the construction of a new school.

Mr. O'Neill added the committee struggled over the construction of school funding, and property acquisition of blighted properties. The committees' charge is to generate a CIP budget that is physically constraint within the revenue sources that are currently on

the table. The committee believed these are two big emerging issues for which we as city departments know are basic issues for the community that has no revenue sources. The best the committee could do was to put the issues on the table for consideration. The committee will receive an in-depth presentation at the Planning Commission meeting and the analysis by staff regarding how the allocations are made.

ITEM V. ITEMS BY THE PUBLIC

There were no items by the public.

ITEM VI. MATTERS BY THE COMMISSION

There were no matters by the Commission.

ITEM VII. ADJOURNMENT

There being no additional items to come before the Commission, the meeting adjourned at 4:40 p.m.

Respectfully submitted,

Terry P. O'Neill
Secretary to Commission

APPROVED BY:

Ralph A. Heath, III
Chairman